



# INSTITUTE OF HEALTH & FAMILY WELFARE

(Department of Health and Family Welfare, Government of West Bengal)  
29, GN BLOCK, SECTOR – V, BIDHAN NAGAR, KOLKATA – 700 091.  
Phone No. : 2357 4531, Tele Fax No. : 2357 8870,  
e-mail: [ihfwkolkata@gmail.com](mailto:ihfwkolkata@gmail.com) Website : [www.ihfwkolkata.org](http://www.ihfwkolkata.org)

No.IHFW/P.B/13/2018/ 265

Date :- 15/03/2018

## NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited from the resourceful bonafide reputed companies / Contractor / Suppliers / Agencies for printing and supply of the following materials with details specifications.

Sl. No.	Items	Specification of Books Printing & Binding	Qty.	Last date & Time of Submit of Tender Quotation
1.	A Book containing the matter relating to G.B.,A.G. Meeting on 29/03/2018 and Annual Report 2016-17	70 Pages including Cover Pages with Center Stitched Binding	50 copies	22/03/2018 at 2 P.M.

Terms and conditions :-

- 1) Rates should be quoted inclusive of GST, delivery and all other charges, if any.
- 2) All accessories to be supplied as per the specification and make.
- 3) Supply/Job should be completed within 7 (seven) days from the date of issue of the work order.
- 4) Payments will be made after satisfactory completion of the job in all respect. Tax will be deducted from the bill as per the provision of the Act.
- 5) All other details can be obtained from the office during all working days (between 12:00 Noon to 4:00 m).
- 6) Name & Sl No. of the work tender quotation no. & date must be clearly mentioned on the cover of the envelope.
- 7) Bills in duplicate along with delivery challans to be submitted to this office for payment.
- 8) Tender box will be opened on 23/03/2018 at 2:00 P.M. in presence of all concerned persons.

The decision of the Tender Quotation inviting authority of the IHFW, Kolkata will be final with regard to any dispute arising out of disposal of this Tender Quotation.

Director,  
IHFW, Kolkata

Date :- 15/03/2018