



INSTITUTE OF HEALTH & FAMILY WELFARE

(Department of Health and Family Welfare, Government of West Bengal)
29, GN BLOCK, SECTOR – V, BIDHAN NAGAR, KOLKATA – 700 091.
Phone No. : 2357 4531, Tele Fax No. : 2357 8870,
e-mail: ihfwkolkata@gmail.com Website : www.ihfwkolkata.org

No.IHFW/AMC-Comp/27/2014/13

Date :- 06/01/2016

NOTICE INVITING QUOTATION

Sealed Tender Quotations are hereby invited in plain paper from the resourceful bonafide reputed companies / Contractor / Suppliers / Agencies for supply and installation of the following PC Accessories to IHFW, Kolkata.

Sl. No.	Items	Make	Model / Specification/ Capacity	Qty.	Last date & Time of Submit of Tender Quotation
1.	Network Printer	HP	HP/LaserJet Pro 400 Printer M401n	1 (One)	16/01/2016 by 2 P.M.

Terms and conditions :-

- 1) Rates should be quoted inclusive of VAT/delivery/installation and all other charges, if any.
- 2) All accessories to be supplied as per the specification and make.
- 3) Supply/Job should be completed within 15 (Fifteen) days from the date of issue of the work order.
- 4) Payments will be made after satisfactory completion of the job in all respect. Tax will be deducted from the bill as per the provision of the Act.
- 5) All other details can be obtained from the office during all working days (between 12:00 Noon to 4:00 m).
- 6) Name & Sl No. of the work tender quotation no. & date must be clearly mentioned on the cover of the envelope.
- 7) Bills in duplicate along with *delivery* challans to be submitted to this office for payment.

The decision of the Tender Quotation inviting authority of the IHFW, Kolkata will be final with regard to any dispute arising out of disposal of this Tender Quotation.


Director,
IHFW, Kolkata

Date :- 06/01/2016

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Copy forwarded for information & necessary action to :-

- 1) Administrative Officer, IHFW, Kolkata.
- 2) Accounts Section, IHFW, Kolkata.
- 3) Technical Assistant (Finance) – he is requested to upload the NIQ in the Website of this Institute.
- 4) Notice Board, IHFW, Kolkata.
- 5) Guard File.


Director,
IHFW, Kolkata