



INSTITUTE OF HEALTH & FAMILY WELFARE

(Department of Health and Family Welfare, Government of West Bengal)

29, GN BLOCK, SECTOR - V, BIDHAN NAGAR, KOLKATA - 700 091.

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No.IHFW/AMC/37/2011/242

Date :- 02/03/2016

NOTICE INVITING QUOTATION


Sealed Quotations are hereby invited from the resourceful bonafide reputed companies / Suppliers / Agencies for supply and installation of a Canon Photocopier Machine against an old Canon photocopier machine (Model No. iR3530) on buy back system. The details specifications of are following.

Sl. No.	Items	Make	Model	Qty.	Last date & Time of Submit of Tender Quotation
1.	Photocopier Machine	Canon	Image Runner 2525/2530/2535/ Image Runner Advance 2220	1 (One)	15/03/2016 by 2 P.M.

Terms and conditions :-

- 1) Rates should be quoted inclusive of VAT/delivery/installation and all other charges, if any.
- 2) Supply/Job should be completed within 15 (Fifteen) days from the date of issue of the work order.
- 3) Payments will be made after satisfactory installation of the machine. Tax will be deducted from the bill as per the provision of the Act.
- 4) Quotation No. & date must be clearly mentioned on the cover of the envelope.
- 5) Name & Sl No. of the work tender quotation no. & date must be clearly mentioned on the cover of the envelope.
- 6) Bills in duplicate along with delivery challans to be submitted to this office for payment.

The decision of the Quotation inviting authority of the IHFW, Kolkata will be final with regard to any dispute arising out of disposal of this quotation.



Prof. Krishnangshu Ray
Director (Trng.),
IHFW, Kolkata

No.IHFW/AMC/37/2011/242/15

Date :- 02/03/2016

Copy forwarded for information & necessary action to :-

- 1) Administrative Officer, IHFW, Kolkata.
- 2) Accounts Section, IHFW, Kolkata.
- 3) Mr. Arup Banerjee, Technical Assistant (Fin), for displaying in Institute's website.
- 4) Notice Board, IHFW, Kolkata.
- 5) Guard file.


Director (Trng.),
IHFW, Kolkata

Arup