



INSTITUTE OF HEALTH & FAMILY WELFARE

(Department of Health and Family Welfare, Government of West Bengal)

29, GN BLOCK, SECTOR – V, BIDHAN NAGAR, KOLKATA – 700 091.

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Memo No. IHFW/GSIS/11/2014/548.

Dated, Kolkata 21-06-2016

Notice inviting E-Tender for selection of bidders for the Facility Management services for cleaning, scavenging & security etc. at Institute of Health and Family Welfare within the campus of adjoining areas for the period from 1st August, 2016 for the year 2016-2017 if any.

(Through Pre-qualification)

(Submission of Bid through www.ihfwkolkata.org)

The Director, Institute of Health & Family Welfare having its office at GN-29, Sector V, Salt Lake, Kolkata-700 091 is going for E-Tender for selection of agency for the Facility Management Services for cleaning, scavenging & security etc. at Institute website www.ihfwkolkata.org for the period from 1st August, 2016 for the period 2016-2017 and its extension, if required for a further period as agreed by the authority Draft/Pay order is appended in the table below: -

Number of person required to be deputed	Earnest money
As enlisted in the annexure A	Rs. 1,00,000/-

1. **General Instruction:** -

In the event of e-filling, intending bidder may download the tender documents free of cost from the website <http://www.ihfwkolkata.org> directly with the help of digital Signature Certificate and necessary earnest money may be remitted to the office of the Director, through demand draft/ Pay order issued from any nationalized bank/ scheduled bank in India payable Kolkata drawn in favour of INSTITUTE OF HEALTH AND FAMILY WELFARE, KOLKATA on or before date for submission of e-tender and also be documented through e-filling.

2. **Submission of bids:** -

Both Technical bid and Financial bid are to be submitted concurrently duly digitally signed in the website <http://www.ihfwkolkata.org>. All papers must be submitted in English language.

3. **Time schedules for the e-tender:** -

The time schedule for obtaining the bid documents, pre-bid meetings, registration with the tendering authorities and submission of bids and other documents etc. will be as per list provided in clause 20 as given below:

4. **Eligibility for Quoting:** -

The Inviting for bid is opened to all for procurement of the above work having the requisite certificates and credentials as enlisted below.

5. **Bank solvency certificate:** -

The certificate shall be for any date within last 3 months from the date of issue of this tender. The bank Solvency must be for an amount equal to triple of 3 (three) months total monthly emoluments as per worker to be deployed as per Annexure A: Requirements.

